

OKLAHOMA FUNERAL BOARD  
3700 North Classen Blvd, Suite 175  
Oklahoma City, Oklahoma 73118

NOTICE OF REGULAR MEETING

MEETING PLACE: Videoconference at

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

We ask that only the Respondents in a complaint use the video camera function. If calling in by telephone please call 1-408-418-9388; Access Code 1260612143. If attending in person at the physical location: Office of Chief Medical Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor Oklahoma City, OK 73105.

DATE & TIME: October 13, 2022 10:00AM

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on October 10, 2022 at 10:30AM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

If attending via videoconference or via telephone, Continuing Education credit will not be provided for this meeting. If you plan to attend a Board meeting for Continuing Education credit and would like a rough estimate of the length of time Board staff estimates the meeting might last, please email your request to [info@funeral.ok.gov](mailto:info@funeral.ok.gov).

\*\*\* This symbol denotes the application and/or applicant is not in compliance with 235:1-1-2 (c) (14 day Rule)

ORDER OF BUSINESS: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Roll Call
2. Approval of the September 8, 2022 Regular Board meeting minutes
3. Oklahoma Funeral Director Association Update from a Representative of OKFDA
4. Oklahoma Insurance Department Update from a Representative of OID

5. Review complaints with possible vote for probable cause or other action

23-02 Next of Kin Issue

23-03 Missing Items

23-06 Rude Funeral Director

23-08 Body Intake Log Issues

23-09 Next of Kin Issue

23-10 Overcharging

23-11 Missing Items

23-12 Next of Kin Issue

6. Matters for consideration: Consent Order or Scheduling Order

At the conclusion of the parties' presentation and any questions or public discussion by the Board, the Board may in each complaint case:

- i. consider and vote on motion(s) to conduct executive session(s) pursuant to 25 O.S.2011, Section 307(B)(8) to engage in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act;
- ii. if an executive session is held, designate a person to keep written minutes of the executive session;
- iii. consider and vote on motion(s) to exit executive session and return to open meeting; and
- iv. consider and vote on motion(s) regarding possible action to be taken regarding matter discussed in executive session.

6A. Complaint 22-41 Watts Funeral Home, Establishment, Kingston; Watts Funeral Home, LLC, Owner,

Madill; Charles Watts, FDIC, Madill. Member Corbett needs to be recused.

6B. Complaint 22-42 Flanagan-Watts Funeral Home & Cremation Services, Establishment, Marietta; Flanagan-Watts Funeral Home, Inc., Owner, Marietta; David Brown, FDIC, Thackerville. Member Corbett needs to be recused.

6C. Complaint 22-47 Integrity Funeral Service, Establishment, Henryetta; Integrity Funeral Service, LLC, Owner, Henryetta; David Vanmeter, FDIC, Weleetka. Member Roberts needs to be recused.

6D. Complaint 23-01 Wilson-Little Funeral Home, Inc., Establishment, Newcastle; Wilson-Little Funeral Home, Inc., Owner, Purcell; Michael Tolle, FDIC, Purcell. Member Roberts needs to be recused.

7. Vote to affirm or disaffirm the issuance of the following licenses, registrations, certificates, dissolution or other action

A. Apprenticeship (Original)

1. Joshua Eastham, Tulsa, Gary Kelley's Add'vantage, Tulsa
2. Davis Quiroz, Edmond, Matthews FH, Edmond
3. Michael Bartgis, Pryor, Shipman's, Pryor (EM Only)
4. Caitlin Dale, Pryor, Shipman's, Pryor (FD Only)
5. Joe Lambert, Tulsa, Bixby South Tulsa FS, Bixby
6. Kenslie Villoni, Tulsa, Floral Haven, Broken Arrow

7. Serena Torres, OKC, McKay Davis, OKC
8. Riley Caple, (FD Only), Catoosa, Butler Stumpff Dyer, Tulsa
9. Karley Page, Edmond, Hahn-Cook, OKC
10. Dennis Baker, Kingfisher, Sanders, Kingfisher
11. Caitlin Bailey, Wellston, Boydston Bailey FH, Luther
12. Tierrika Hutton, OKC, Smith and Kernke, OKC
13. Colin Kirk, Vinita, Luginbuel, Vinita (FD Only)

B. Apprenticeship (1st extension)

1. Catharine Babb, Edmond, Ford FS, Del City
2. Benjamin Wilbourn, Lindsay, Wilbourn Family FH, Lindsay
3. Taylor Harris, Edmond, Buchanan, OKC
4. Jessie Hopkins, Hugo, Prater-Lampton-Mills-Coffey, Hugo
5. Jared Williams, Stratford, DeArman, Stratford
6. Nicholas Holdeman, Ames, Lanman, Helena
7. Lewis Robinson III, OKC, McKay Davis, OKC
8. Mathew Burch, Antlers, Serenity, Antlers
9. Jeffery Wright, Spencer, McKay Davis, OKC
10. Tyler Johnson, Commerce, Brown Winters, Miami
11. Graciela Guillen, Woodward, Billings FH, Woodward
12. Jordyn Coulson, Stillwater, Strode, Stillwater
13. John Davis, Hugo, Miller and Miller, Hugo

14. Samantha Davis, Swink, Miller and Miller, Hugo

C. Apprenticeship (3rd extension)

1. Daysha Ross, Stillwell, Reed Culver, Tahlequah

D. Funeral Director and/or Embalmer (Reciprocal)

1. Kyle Dungan, Texas
2. Richard Kelley-Dixon, North Carolina (EM Only)
3. Stuart Thompson, Texas

E. Funeral Director and/or Embalmer (Original)

1. Carrie Davis, Owasso (FD Only)
2. Cadyn Brice, Enid
3. Katlynn Chism, Midwest City (EM Only)
4. Akeah Aschmeller, Edmond (FD Only)
5. Tammy Marshall, Cordell (EM Only)

F. Establishments

1. Whinery-Huddleston Funeral Service, Lawton, request to close establishment
2. Whinery-Huddleston Funeral Service, Lawton, New Establishment, Beacon Funeral Partners (Oklahoma) LLC, Amber Woommavovah, FDIC
3. County Cremation Service, Ponca City, request to change FDIC from Mike Phenix to Shayna Nicely
4. Marshall Funeral Home of Waynoka, request to close establishment

5. Marshall Funeral Home of Waynoka, Waynoka, New Establishment, E Labb Holdings, Inc., Owner, Linda Marshall-Hill, FDIC,
6. Marshall Funeral Home, Alva, request to close establishment
7. Marshall Funeral Home, Alva, New Establishment, E Labb Holdings, Inc., Owner, Linda Marshall-Hill, FDIC,
8. Stumpff-Skiatook Cremation and FH, request to change FDIC from Kristine Adams to Kendra Soley
9. Stumpff-Barnsdall FH, request to change FDIC from Scott Holz to Kendra Soley
10. Cremation Society of Oklahoma, Tulsa request to change FDIC from Cassandra Carter to Kristine Adams
11. Reynolds & Sons FS, Collinsville, request to close establishment
12. Hopkins-Reynolds Funeral Service, LLC, Collinsville, New Establishment, Hopkins-Reynolds Funeral Service, LLC, Owner, Harold Winton, FDIC
13. Forever Memories FS, Roland, request to close establishment
14. Schaudt's Glenpool-Bixby Funeral Service & Cremation Care Centers, Glenpool, New Establishment, Schaudt's Family Funeral Service, Inc., Owner, Daniel Schaudt, FDIC
15. Simplicity Natural Burial & Oklahoma Cremation Centers, Glenpool, New Establishment, Schaudt's Family Funeral Service, Inc., Owner, Jennifer Beaty, FDIC

#### G. Crematories

1. Great Plains Cremation Service, Lawton, request to close crematory

2. Great Plains Cremation Service, Lawton, New Crematory, Beacon Funeral Partners (Oklahoma) LLC, Amber Woommavovah, FDIC
3. Parks Brothers Cremation Center of Oklahoma, Prague, request to close crematory
4. Parks Brothers Cremation Center of Oklahoma, Prague, Prague SGO LLC, Owner, Jerel Johnson, FDIC
5. Funeral Director's Cremation Service, Tulsa, request to close crematory
8. **New Business.** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda. 25 O.S. Section 311.9.
9. **Executive Director's Report**
  - A. Agency Financial Update
10. Discussion and possible action on adoption of meeting dates for calendar year 2023 and approval of those meetings for CE.
11. Discussion and possible action regarding change of Board Statutes or Board Rules from list of suggestions collected at the September 2022 meeting
12. **Adjournment**

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Tyler Stiles, MBA  
Executive Director

The next regular meeting of the Oklahoma Funeral Board will be held:  
November 10, 2022. Office of Chief Medical Examiner –OKC 921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor Oklahoma City, OK 73105.



## MINUTES OF A REGULAR MEETING

OKLAHOMA FUNERAL BOARD  
3700 N. Classen, Suite 175  
Oklahoma City, Oklahoma 73118

September 8, 2022

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### BOARD MEMBERS

Tom Coble  
Darin Corbett  
Joe Highberger  
Brent Matherly  
Jim Roberts  
Mike Sanders  
Chad Vice

### STAFF

Rochelle Covington  
Tyler Stiles  
Dustin Watters  
Niki Batt, AAG

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MEETING PLACE: MEETING PLACE: Videoconference at  
<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>  
If calling in by telephone please call 1-408-418-9388; Access Code 1260612143.  
If attending in person at the physical location: Office of Chief Medical  
Examiner OKC, 921 N.E. 23<sup>rd</sup> Street Conference Room 1<sup>st</sup> Floor  
Oklahoma City, OK 73105.

A copy of this notice of meeting and agenda has been posted in a prominent location at the office of the Oklahoma Funeral Board, 3700 North Classen Blvd Suite 175, Oklahoma City, Oklahoma, on September 2, 2022 at 1:15PM. A copy of this agenda is available on the Funeral Board website at [www.ok.gov/funeral](http://www.ok.gov/funeral)

Continuing Education credit was not provided for this meeting if attended via videoconference or telephone.

President Roberts called the meeting to order at 10:00AM. Members Corbett, Highberger, Matherly, Roberts, Sanders, and Vice were present. Member Coble was not present. A quorum was always present



Motion by Highberger second by Vice to approve the August 11, 2022 Regular Board meeting minutes. The motion passed unanimously.

Dustin Pierce with OKFDA provided the following update: OKFDA is working on a new website. Fall district meetings have been scheduled District I- September 20<sup>th</sup>: Iron Star BBQ Oklahoma City  
District II: September 22<sup>nd</sup>: El Patron Cocina Mexicana 41<sup>st</sup> and Yale Tulsa, OK  
District III & IV: September 27<sup>th</sup>: White Dog Hill Clinton, OK  
District V & VI: September 29<sup>th</sup>: Fish Tales Tishomingo, OK  
We will provide 1 hour of CE cost will be \$30/person  
RSVP by emailing [info@okfda.com](mailto:info@okfda.com), text 405-843-0730, or call 405-843-0730.

OID provided no update.

Mr. Stiles updated the Board that Mr. Watters is the new Board Investigator and has been training Mr. Watters over the past 2 weeks.

Motion by Vice second by Highberger to find probable cause on complaint 20-14 regarding misleading advertising. The motion passed unanimously with Corbett abstaining.

Motion by Vice second by Highberger to find probable cause on complaint 20-16 regarding misleading advertising. The motion passed unanimously with Corbett abstaining.

Motion by Highberger second by Vice to find probable cause on complaint 21-30 regarding Desecration/ Ethics issues. The motion passed unanimously.

Motion by Matherly second by Sanders to find probable cause on complaint 22-25 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Matherly second by Highberger to find probable cause on complaint 22-30 regarding Cremation Issues/Death Certificate Issues. The motion passed unanimously.

Motion by Matherly second by Vice to find probable cause on complaint 22-38 regarding Unlicensed Practice. The motion passed unanimously.

Motion by Highberger second by Roberts to find probable cause on complaint 22-46 regarding Overcharging/Not releasing body to Next of Kin. The motion passed unanimously.

Motion by Vice second by Highberger to find probable cause on complaint 23-05 regarding misleading advertising. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (Original) Randi Reeves, Sapulpa, Moore FH, Tulsa; Courtney Maine, Pauls Valley, Wooster FH, Pauls Valley; Deanna Evans, Dewey, Davis FH, Dewey (FD Only); Marlin Giles, Skiatook, Chapman Black, Cleveland (FD Only); Emily Eastman, Broken Arrow, Floral Haven, Broken Arrow; Alpha Alex, Edmond, Ingram, Smith & Turner, Yukon; Tabitha Brown, Stillwater, Strode, Stillwater; Rose Smith, Ada, Mercer-Adams, Bethany; Matthew Bowser, Broken Bow, Affordable Cremation, OKC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (1st Extension) Thomas Applegate, Wagoner, Mallet FH, Wagoner; Mercedes Castro, OKC, Yanda & Son, Yukon. The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Apprenticeship (1st Extension). Catharine Babb, Edmond, Ford FS, Del City. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (2nd Extension) Brighton Potter, Tulsa, AddVantage FS, Tulsa. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Apprenticeship (3rd Extension) Tyler Harrell, Sallisaw, Forever Memories, Sallisaw. The motion passed unanimously.

Motion by Matherly second by Vice to table the following: Funeral Director and/or Embalmer (Reciprocal), Kyle Dungan, Texas; Richard Kelley-Dixon, North Carolina (EM Only). The motion passed unanimously.

Motion by Matherly second by Highberger to table the following: Funeral Director and/or Embalmer (Original), Carrie Davis, Owasso (FD Only); Cadyn Brice, Enid. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Funeral Director and/or Embalmer (Original) Domonique Bruner, OKC (FD Only); Gracie Goodwin, Morris; Jasmine Hatton, Ada. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Establishments, Butler Stumpff & Dyer, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter; Cremation Society of Oklahoma, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter; Cremation Care+, Tulsa, request to close establishment; Rose Chapel FS, Sayre, request to close establishment; Rose Chapel FS, Cheyenne, request to close establishment; Whinery Savage FS, Elk City, request to close establishment; Martin Dugger Funeral Home, Cheyenne, New Establishment, Dugger Funeral Services, Inc, Owner, Tammy Dugger, FDIC; Martin Dugger Funeral Home, Sayre, New Establishment, Dugger Funeral Services, Inc, Owner, Tammy Dugger, FDIC. The motion passed unanimously.

Motion by Matherly second by Highberger to deny the following: Establishments, Whinery-Huddleston Funeral Service, Lawton, New Establishment, Beacon Funeral Partners (Oklahoma) LLC, Christian Corl, FDIC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Commercial Embalming Establishments, Oklahoma Mortuary Service Tulsa, Tulsa, New Establishment, Oklahoma Mortuary & Cremation Service Tulsa LLC, Owner, Floyd Richardson Jr., FDIC. The motion passed unanimously.

Motion by Matherly second by Highberger to approve the following: Crematories, Regional Cremation Service, Tulsa, request to change FDIC from Jennifer Beaty to Cassandra Carter. The motion passed unanimously.

There was no New Business

Executive Director's Report- Agency Financial update- Mr. Stiles reported gross receipts for August 2022 to be \$13,447.50 with \$980.75 going to the State of Oklahoma general fund. The expenses for the same timeframe totaled \$23,390.67 and net income after expenses totaled -\$10,923.92

No vote was taken on the following statute or rule changes: Change of the age requirement for licensure in statute; change of the age and education requirement for apprenticeship in statute; removal of the additional education requirement in Board Rule, OAC 235:10-3-1(5)(B) and (6).

Public Comment limited to 2 minutes per person and limited to proposed statute or rule changes- Mr. Roberts asked Board staff to compile a list of all recommendations regarding statute or rule changes. The list will be sent to Board members and members will rank the recommendations by priority. If these changes are not made this year, the list will be used for next year. The list that was discussed was:

Age requirement changes

Crematory operator license

60-mile limit from residence to location for FDIC

Disclosures: sub-contractors

Require certain disclosures be made via telephone, in person, in writing & online

Additional prohibitions on commercial embalming establishments

Require license verification for intrastate & interstate trade calls

Require use of cremation container

Require all-inclusive pricing for direct cremation

Administrative penalties & sanctions schedule

Motion by Highberger second by Vice to adjourn the meeting at 11:25AM. The motion passed unanimously.

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Jim Roberts

Oklahoma Funeral Board President

**BEFORE THE OKLAHOMA FUNERAL BOARD  
STATE OF OKLAHOMA**

**IN THE MATTER OF THE COMPLAINT  
AGAINST:**

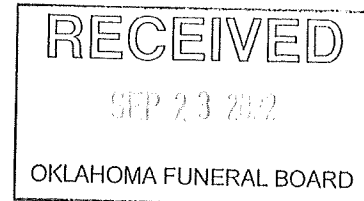
**WATTS FUNERAL HOME**  
A Licensed Funeral Establishment,  
Establishment License # 1478ES  
707 HWY-70 E  
Kingston, OK 73439

**owned by:**  
**WATTS FUNERAL HOME, INC.**  
P.O. Box 595  
Madill, OK 73446

**Charles B. Watts**  
Licenses: 2661FD and 3045EM,  
Address: P.O. Box 595  
Madill, OK 73446  
A Licensed Funeral Director and Embalmer  
and the Funeral Director in Charge at

**WATTS FUNERAL HOME,**

**Respondents.**



**Complaint No. 22-41**

**COMPLAINT AND NOTICE OF HEARING**

The State of Oklahoma, *ex rel.*, Oklahoma Funeral Board ("Board"), by and through Assistant Attorney General Kylie Cooper, files this Complaint and Notice of Hearing, alleging that the Respondents, WATTS FUNERAL HOME, WATTS FUNERAL HOME, INC., and CHARLES B. WATTS, have violated provisions of the State Funeral Services Licensing Act, 59 O.S. § 395.1 *et seq.* (the "Act"), and Rules of the Board, Oklahoma Administrative Code ("O.A.C.") Section 235:10-1-1 *et seq.* (the "Rules"), in the manner set forth below:

## **JURISDICTION**

1. Respondent WATTS FUNERAL HOME (“Funeral Home”) is licensed by the Board, establishment license number 1478ES, and is located at 707 HWY-70 E, Kingston, OK 73439.
2. Respondent Charles B. Watts (“Funeral Director in Charge” or “FDIC”) is licensed by the Board as a funeral director and embalmer, license numbers 2661FD and 3045EM, and at all relevant times was the Funeral Director in Charge at Funeral Home.
3. Respondent WATTS FUNERAL HOME, INC. (“Owner”) is, and at all relevant times was, the owner of record for Funeral Home. Upon information and belief, Respondent CHARLES B. WATTS is the owner and registered agent for Respondent WATTS FUNERAL HOME, INC.
4. The Board has jurisdiction over Respondents pursuant to 59 O.S. §§ 396.2a(9) and (11). *See also* 59 O.S. § 396.12f(F).

## **FACTUAL ALLEGATIONS**

5. On or about April 11, 2022, Board staff conducted an inspection of the Funeral Home and determined that there was a deficiency issue regarding caskets on display without a visible retail price.
6. On April 18, 2022, Board staff filed a complaint with the Board, alleging that Respondents had failed to display the retail price of caskets for sale in violation of 36 O.S. § 6127. The Board provided Respondents with the Notice of Complaint via certified mail, and it was delivered on April 20, 2022.
7. On April 25, 2022, Respondents filed their response to Complaint 22-41 with the Board. Respondents thanked the board for informing them of the issue and indicated that the problem had been remedied. Respondent did include photographs showing that there were now prices visible next to each casket.

8. By public vote during the meeting on August 11, 2022, the Board found probable cause to file a formal complaint against Respondents for the violations alleged herein.

9. The prosecution has sufficient evidence which, if presented to the Board at an evidentiary hearing, would constitute clear and convincing evidence of the alleged violations.

#### **ALLEGED CONCLUSIONS OF LAW**

10. Respondents violated 36 O.S. § 6127 by failing to have retail prices visible on caskets for sale. The relevant statute, 36 O.S. § 6127, provides:

Any organization or person offering for sale caskets or other articles of merchandise incidental to burial or funeral services shall prominently display thereon the retail price of said caskets, or other articles of merchandise

11. FDIC is “responsible for the legal and ethical operation of the [Funeral Home] and is accountable to the Board.” 59 O.S. § 396.2(12). Therefore, Respondent CHARLES B. WATTS, as the Funeral Director in Charge of the Funeral Home is also liable for the above violations.

12. Due to the above violations, Respondents are subject to disciplinary action by the Board. *See* 59 O.S. §§ 396.2a(9) and (11); *id.* at §§ 396.12c(A)(5) and (8); *id.* at § 396.12d; *id.* at § 396.12e.

#### **AUTHORIZED PENALTIES**

13. The Board is authorized to impose any of the following penalties for violations of the Act or Rules: (1) denial, revocation, suspension, or nonrenewal of license or certificate of apprenticeship; (2) administrative fines up to ten thousand dollars (\$10,000.00) per series of related violations<sup>1</sup>; (3) injunctive proceedings; and (4) other disciplinary action. 59 O.S. §§ 396.12c(5) and (8); *id.* at § 396.12c; *id.* at § 396.12d; *id.* at § 396.12e.

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<sup>1</sup> When determining the amount of an administrative penalty, the Board shall consider, but not be limited to:

the nature, circumstances and gravity of the violation and, with respect to the person or entity found to have committed the violation, the degree of culpability,

14. Further, the Board is authorized to “impose . . . as a condition of any adverse disciplinary action, the payment of costs expended by the Board in investigating and prosecuting the violation.” 59 O.S. § 396.12e(B). Costs may include, but are not limited to, “staff time, salary and travel expenses, [and] witness fees and attorney fees.” *Id.*

15. In lieu of prosecution, Respondents “may elect to surrender the license.” *Id.* at § 396.12e(D). However, should Respondents surrender their licenses, they “shall be forever barred from obtaining a reissuance of said license or certificate of apprenticeship.” *Id.*

### NOTICE OF HEARING

An **EVIDENTARY HEARING** will be held before the Board on **October 13, 2022 at 10:00 A.M.** Respondents may appear personally or through an attorney. If Respondents fail to appear, the hearing will be held in their absence. Respondents have the right to submit a written response, cross-examine witnesses, and present evidence on their behalf. *See* 75 O.S. §§ 309 and 310. If the Board decides, after considering all the evidence presented, that Respondents are in violation of any of the above-referenced laws, the Board may take any authorized disciplinary action it deems appropriate.

### MEETING PLACE:

#### **In-Person**

Office of Chief Medical Examiner  
1<sup>st</sup> Floor Conference Room  
921 N.E. 23rd Street  
Oklahoma City, OK 73105

#### **Videoconference**

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

The Board asks that only the Respondents use the video camera function.

#### **Telephone**

1-408-418-9388  
Access Code:  
1260612143

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the effect on ability of the person or entity to continue to do business and any show of good faith in attempting to achieve compliance with the provisions of the Funeral Services Licensing Act.

59 O.S. § 396.12e(C).



Instead of proceeding with the aforementioned hearing, the parties may present a **JOINT PROPOSED CONSENT ORDER** to the Board on the same date and time. *See* 75 O.S. § 309(E).

Respectfully submitted:

A handwritten signature in black ink that reads "Kylie Cooper". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

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Kylie Cooper, OBA # 32758  
Assistant Attorney General  
Office of the Oklahoma Attorney General  
313 NE 21<sup>st</sup> Street  
Oklahoma City, OK 73105  
kylie.cooper@oag.ok.gov

Attorney for Oklahoma Funeral Board

**CERTIFICATE OF SERVICE**

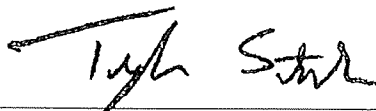
I hereby certify that on the 23<sup>rd</sup> day of September, 2022, a true and correct copy of the foregoing *Complaint and Notice of Hearing* was served either mailing by Certified Mail or by handing to a process server for service in person, as follows:

**BY CERTIFIED MAIL:**

WATTS FUNERAL HOME  
707 HWY-70 E  
Kingston, OK 73439

WATTS FUNERAL HOME, INC.  
P.O. Box 595  
Madill, OK 73446

CHARLES B. WATTS  
P.O. Box 595  
Madill, OK 73446

A handwritten signature in black ink, appearing to read "Tyler Stiles", is written over a horizontal line.

Tyler Stiles, MBA  
Executive Director

**BEFORE THE OKLAHOMA FUNERAL BOARD  
STATE OF OKLAHOMA**

**IN THE MATTER OF THE COMPLAINT  
AGAINST:**

**FLANAGAN-WATTS FUNERAL HOME &  
CREMATION SERVICES**

A Licensed Funeral Establishment,  
Establishment License # 1164ES  
100 East Main Street  
Marietta, OK 73448

**owned by:**

**FLANAGAN-WATTS FUNERAL HOME, INC.**

100 East Main Street  
Marietta, OK 73448

**DAVID D. BROWN**

Licenses: 2749FD and 3132EM,

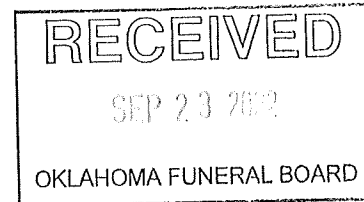
Address: 22495 Birdie Dr.

Thackerville, OK 73459

A Licensed Funeral Director and Embalmer  
and the Funeral Director in Charge at

**FLANAGAN-WATTS FUNERAL HOME,**

**Respondents.**



**Complaint No. 22-42**

**COMPLAINT AND NOTICE OF HEARING**

The State of Oklahoma, *ex rel.*, Oklahoma Funeral Board ("Board"), by and through Assistant Attorney General Kylie Cooper, files this Complaint and Notice of Hearing, alleging that the Respondents, FLANAGAN-WATTS FUNERAL HOME, FLANAGAN-WATTS FUNERAL HOME, INC., and DAVID D. BROWN, have violated provisions of the State Funeral Services Licensing Act, 59 O.S. § 395.1 *et seq.* (the "Act"), and Rules of the Board, Oklahoma Administrative Code ("O.A.C.") Section 235:10-1-1 *et seq.* (the "Rules"), in the manner set forth below:

## **JURISDICTION**

1. Respondent FLANAGAN-WATTS FUNERAL HOME (“Funeral Home”) is licensed by the Board, establishment license number 1164ES, and is located at 100 East Main Street, Marietta, OK 73459.

2. Respondent DAVID D. BROWN (“Funeral Director in Charge” or “FDIC”) is licensed by the Board as a funeral director and embalmer, license numbers 2749FD and 3132EM, and at all relevant times was the Funeral Director in Charge at Funeral Home.

3. Respondent FLANAGAN-WATTS FUNERAL HOME, INC. (“Owner”) is, and at all relevant times was, the owner of record for Funeral Home. Upon information and belief, Respondent DAVID D. BROWN is the owner and registered agent for Respondent FLANAGAN-WATTS FUNERAL HOME, INC.

4. The Board has jurisdiction over Respondents pursuant to 59 O.S. §§ 396.2a(9) and (11). *See also* 59 O.S. § 396.12f(F).

## **FACTUAL ALLEGATIONS**

5. On or about April 25, 2022, Board staff conducted an inspection of the Funeral Home and determined that the Body Intake Log (the “Log”) was deficient: not all bodies received at the Funeral Home were listed in the Log; and the Funeral Director In Charge was not listed on the body intake log.

6. On April 26, 2022, Board staff filed a complaint with the Board, alleging that Respondents had a deficient Log in violation of O.A.C. 235:10-3-2(5)(vii) and O.A.C. 235:10-3-2(10). The Board provided Respondents with the Notice of Complaint via certified letter, which was delivered on April 29, 2022.

7. On May 04, 2022, Respondents filed their response to Complaint 22-42 with the Board. Respondents stated that employees had been re-trained on maintaining the log properly and that the deficiencies observed had been corrected. Photographs of the log were provided.

8. By public vote during the meeting on August 11, 2022, the Board found probable cause to file a formal complaint against Respondents for the violations alleged herein.

9. The prosecution has sufficient evidence which, if presented to the Board at an evidentiary hearing, would constitute clear and convincing evidence of the alleged violations.

#### **ALLEGED CONCLUSIONS OF LAW**

10. Respondents violated O.A.C. 235:10-3-2(5)(vii) by failing to have a complete and up-to-date Log. The relevant Rule, O.A.C. 235:10-3-2(5)(vii), with emphasis added, provides:

**Body Intake Log.** Each funeral establishment or commercial embalming service shall maintain in the preparation room of that establishment, or within a reasonable proximity of the preparation room, a log book. **The log book shall list the name of each human remains received at this location including the date and time the remains were received, the care or preparation of the remains (i.e., bathe, disinfect, refrigerate, or embalm), the date and time that the embalming occurred, the disposition of the remains, and the name, signature, and license number of the embalmer(s) and apprentice(s).** If the remains were prepared at another location, that location shall be listed in lieu of the name and signature of the embalmer(s) and apprentice(s). The log book must be available at all times for inspection by the Board.

11. Respondents violated O.A.C. 235:10-3-2(10) by failing to list the FDIC on the Log. The relevant Rule, O.A.C. 235:10-3-2(10), with emphasis added, provides:

**Funeral Director in Charge.** The Funeral Director in Charge shall be listed on the original establishment application and any subsequent establishment renewal applications, and **on the body intake log.**

12. FDIC is “responsible for the legal and ethical operation of the [Funeral Home] and is accountable to the Board.” 59 O.S. § 396.2(12). Therefore, Respondent DAVID D. BROWN, as the Funeral Director in Charge of the Funeral Home is also liable for the above violations.

13. Due to the above violations, Respondents are subject to disciplinary action by the Board. *See* 59 O.S. §§ 396.2a(9) and (11); *id.* at §§ 396.12c(A)(5) and (8); *id.* at § 396.12d; *id.* at § 396.12e.

### **AUTHORIZED PENALTIES**

14. The Board is authorized to impose any of the following penalties for violations of the Act or Rules: (1) denial, revocation, suspension, or nonrenewal of license or certificate of apprenticeship; (2) administrative fines up to ten thousand dollars (\$10,000.00) per series of related violations<sup>1</sup>; (3) injunctive proceedings; and (4) other disciplinary action. 59 O.S. §§ 396.12c(5) and (8); *id.* at § 396.12c; *id.* at § 396.12d; *id.* at § 396.12e.

15. Further, the Board is authorized to “impose . . . as a condition of any adverse disciplinary action, the payment of costs expended by the Board in investigating and prosecuting the violation.” 59 O.S. § 396.12e(B). Costs may include, but are not limited to, “staff time, salary and travel expenses, [and] witness fees and attorney fees.” *Id.*

16. In lieu of prosecution, Respondents “may elect to surrender the license.” *Id.* at § 396.12e(D). However, should Respondents surrender their licenses, they “shall be forever barred from obtaining a reissuance of said license or certificate of apprenticeship.” *Id.*

### **NOTICE OF HEARING**

An **EVIDENTARY HEARING** will be held before the Board on **OCTOBER 13, 2022** at **10:00 A.M.** Respondents may appear personally or through an attorney. If Respondents fail to

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<sup>1</sup> When determining the amount of an administrative penalty, the Board shall consider, but not be limited to:

the nature, circumstances and gravity of the violation and, with respect to the person or entity found to have committed the violation, the degree of culpability, the effect on ability of the person or entity to continue to do business and any show of good faith in attempting to achieve compliance with the provisions of the Funeral Services Licensing Act.

59 O.S. § 396.12e(C).

appear, the hearing will be held in their absence. Respondents have the right to submit a written response, cross-examine witnesses, and present evidence on their behalf. *See* 75 O.S. §§ 309 and 310. If the Board decides, after considering all the evidence presented, that Respondents are in violation of any of the above-referenced laws, the Board may take any authorized disciplinary action it deems appropriate.

**MEETING PLACE:**

**In-Person**

Office of Chief Medical Examiner  
1<sup>st</sup> Floor Conference Room  
921 N.E. 23rd Street  
Oklahoma City, OK 73105

**Videoconference**

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

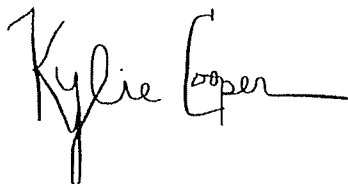
The Board asks that only the Respondents use the video camera function.

**Telephone**

1-408-418-9388  
Access Code:  
1260612143

Instead of proceeding with the aforementioned hearing, the parties may present a **JOINT PROPOSED CONSENT ORDER** to the Board on the same date and time. *See* 75 O.S. § 309(E).

Respectfully submitted:

A handwritten signature in black ink that reads "Kylie Cooper". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

---

Kylie Cooper, OBA # 23758  
Assistant Attorney General  
Office of the Oklahoma Attorney General  
313 NE 21<sup>st</sup> Street  
Oklahoma City, OK 73105  
[kylie.cooper@oag.ok.gov](mailto:kylie.cooper@oag.ok.gov)

Attorney for Oklahoma Funeral Board

**CERTIFICATE OF SERVICE**

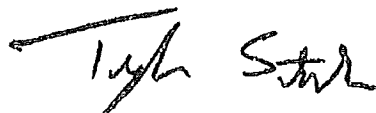
I hereby certify that on the 23<sup>rd</sup> day of September, 2022, a true and correct copy of the foregoing *Complaint and Notice of Hearing* was served either mailing by Certified Mail or by handing to a process server for service in person, as follows:

**BY CERTIFIED MAIL:**

FLANAGAN-WATTS FUNERAL HOME  
100 East Main Street  
Marietta, OK 73448

FLANAGAN-WATTS FUNERAL HOME, INC.  
100 East Main Street  
Marietta, OK 73448

DAVID D. BROWN  
22495 Birdie Dr  
Thackerville, OK 73448

A handwritten signature in black ink, appearing to read "Tyler Stiles", is written over a horizontal line.

Tyler Stiles, MBA  
Executive Director



**BEFORE THE OKLAHOMA FUNERAL BOARD  
STATE OF OKLAHOMA**

**IN THE MATTER OF THE COMPLAINT  
AGAINST:**

**INTEGRITY FUNERAL SERVICE**

A Licensed Funeral Establishment,  
Establishment License # 1683ES  
410 East Trudgeon  
Henryetta, OK 74437

**owned by:**

**INTEGRITY FUNERAL SERVICE, LLC**

410 East Trudgeon  
Henryetta, OK 74437

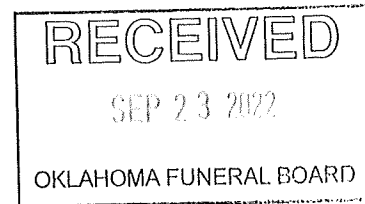
**DAVID WESLEY VANMETER**

Licenses: 3135FD and 3514EM,  
Address: 114020 South Highway 124  
Weleetka, OK 74880

A Licensed Funeral Director and Embalmer  
and the Funeral Director in Charge at

**INTEGRITY FUNERAL SERVICE,**

**Respondents.**



**Complaint No. 22-47**

**COMPLAINT AND NOTICE OF HEARING**

The State of Oklahoma, *ex rel.*, Oklahoma Funeral Board ("Board"), by and through Assistant Attorney General Kylie Cooper, files this Complaint and Notice of Hearing, alleging that the Respondents, INTEGRITY FUNERAL SERVICE, INTEGRITY FUNERAL SERVICE, LLC, and DAVID WESLEY VANMETER, have violated provisions of the State Funeral Services Licensing Act, 59 O.S. § 395.1 *et seq.* (the "Act"), and Rules of the Board, Oklahoma Administrative Code ("O.A.C.") Section 235:10-1-1 *et seq.* (the "Rules"), in the manner set forth below:

## **JURISDICTION**

1. Respondent INTEGRITY FUNERAL SERVICE (“Funeral Home”) is licensed by the Board, establishment license number 1683ES, and is located at 410 East Trudgeon, Henryetta, OK 74437.

2. Respondent DAVID WESLEY VANMETER (“Funeral Director in Charge” or “FDIC”) is licensed by the Board as a funeral director and embalmer, license numbers 3135FD and 3514EM, and at all relevant times was the Funeral Director in Charge at Funeral Home.

3. Respondent INTEGRITY, LLC. (“Owner”) is, and at all relevant times was, the owner of record for Funeral Home. Upon information and belief, Respondent DAVID WESLEY VANMETER is the owner and registered agent for Respondent INTEGRITY FUNERAL SERVICE, LLC.

4. The Board has jurisdiction over Respondents pursuant to 59 O.S. §§ 396.2a(9) and (11). *See also* 59 O.S. § 396.12f(F).

## **FACTUAL ALLEGATIONS**

5. On or about May 23, 2022, Board staff conducted an inspection of the Funeral Home and determined that the Body Intake Log (the “Log”) was deficient: the dates and times of embalming were not listed in the Log; the disposition of the bodies for some cases were not listed in the Log; the embalmer did not sign the Log or include his/her license number; and the name, signature and apprentice license number were not in the Log. The last date of entry for the Body Intake Log was May 23, 2022.

6. On May 31, 2022, Board staff filed a complaint with the Board, alleging that Respondents had a deficient Log in violation of O.A.C. 235:10-3-2(5)(vii). The Board provided Respondents with the Notice of Complaint via certified letter the same day, May 31, 2022.

7. On June 2, 2022, Respondents filed their response to Complaint 22-47 with the Board. Respondents stated that they had been short-handed and had a funeral director who had been hospitalized.

8. By public vote during the meeting on August 11, 2022, the Board found probable cause to file a formal complaint against Respondents for the violations alleged herein.

9. The prosecution has sufficient evidence which, if presented to the Board at an evidentiary hearing, would constitute clear and convincing evidence of the alleged violations.

#### **ALLEGED CONCLUSIONS OF LAW**

10. Respondents violated O.A.C. 235:10-3-2(5)(vii) by failing to have a complete and up-to-date Log. The relevant Rule, O.A.C. 235:10-3-2(5)(vii), with emphasis added, provides:

**Body Intake Log.** Each funeral establishment or commercial embalming service shall maintain in the preparation room of that establishment, or within a reasonable proximity of the preparation room, a log book. **The log book shall list the name of each human remains received at this location including the date and time the remains were received, the care or preparation of the remains (i.e., bathe, disinfect, refrigerate, or embalm), the date and time that the embalming occurred, the disposition of the remains, and the name, signature, and license number of the embalmer(s) and apprentice(s).** If the remains were prepared at another location, that location shall be listed in lieu of the name and signature of the embalmer(s) and apprentice(s). The log book must be available at all times for inspection by the Board.

11. FDIC is “responsible for the legal and ethical operation of the [Funeral Home] and is accountable to the Board.” 59 O.S. § 396.2(12). Therefore, Respondent DAVID WESLEY VANMETER, as the Funeral Director in Charge of the Funeral Home is also liable for the above violations.

12. Due to the above violations, Respondents are subject to disciplinary action by the Board. *See* 59 O.S. §§ 396.2a(9) and (11); *id.* at §§ 396.12c(A)(5) and (8); *id.* at § 396.12d; *id.* at § 396.12e.

### **AUTHORIZED PENALTIES**

13. The Board is authorized to impose any of the following penalties for violations of the Act or Rules: (1) denial, revocation, suspension, or nonrenewal of license or certificate of apprenticeship; (2) administrative fines up to ten thousand dollars (\$10,000.00) per series of related violations<sup>1</sup>; (3) injunctive proceedings; and (4) other disciplinary action. 59 O.S. §§ 396.12c(5) and (8); *id.* at § 396.12c; *id.* at § 396.12d; *id.* at § 396.12e.

14. Further, the Board is authorized to “impose . . . as a condition of any adverse disciplinary action, the payment of costs expended by the Board in investigating and prosecuting the violation.” 59 O.S. § 396.12e(B). Costs may include, but are not limited to, “staff time, salary and travel expenses, [and] witness fees and attorney fees.” *Id.*

15. In lieu of prosecution, Respondents “may elect to surrender the license.” *Id.* at § 396.12e(D). However, should Respondents surrender their licenses, they “shall be forever barred from obtaining a reissuance of said license or certificate of apprenticeship.” *Id.*

### **NOTICE OF HEARING**

An **EVIDENTARY HEARING** will be held before the Board on **OCTOBER 13, 2022 at 10:00 A.M.** Respondents may appear personally or through an attorney. If Respondents fail to

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<sup>1</sup> When determining the amount of an administrative penalty, the Board shall consider, but not be limited to:

the nature, circumstances and gravity of the violation and, with respect to the person or entity found to have committed the violation, the degree of culpability, the effect on ability of the person or entity to continue to do business and any show of good faith in attempting to achieve compliance with the provisions of the Funeral Services Licensing Act.

59 O.S. § 396.12e(C).

appear, the hearing will be held in their absence. Respondents have the right to submit a written response, cross-examine witnesses, and present evidence on their behalf. *See* 75 O.S. §§ 309 and 310. If the Board decides, after considering all the evidence presented, that Respondents are in violation of any of the above-referenced laws, the Board may take any authorized disciplinary action it deems appropriate.

**MEETING PLACE:**

**In-Person**

Office of Chief Medical Examiner  
1<sup>st</sup> Floor Conference Room  
921 N.E. 23rd Street  
Oklahoma City, OK 73105

**Videoconference**

<https://oklahomafuneralboard.my.webex.com/meet/Funeralboard>

The Board asks that only the Respondents use the video camera function.

**Telephone**

1-408-418-9388  
Access Code:  
1260612143

Instead of proceeding with the aforementioned hearing, the parties may present a **JOINT PROPOSED CONSENT ORDER** to the Board on the same date and time. *See* 75 O.S. § 309(E).

Respectfully submitted:

A handwritten signature in black ink that reads "Kylie Cooper". The signature is fluid and cursive, with the first name "Kylie" and last name "Cooper" clearly distinguishable.

---

Kylie Cooper, OBA # 32758  
Assistant Attorney General  
Office of the Oklahoma Attorney General  
313 NE 21<sup>st</sup> Street  
Oklahoma City, OK 73105  
[kylie.cooper@oag.ok.gov](mailto:kylie.cooper@oag.ok.gov)

Attorney for Oklahoma Funeral Board

**CERTIFICATE OF SERVICE**

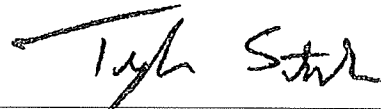
I hereby certify that on the 23<sup>rd</sup> day of September, 2022, a true and correct copy of the foregoing *Complaint and Notice of Hearing* was served either mailing by Certified Mail or by handing to a process server for service in person, as follows:

**BY CERTIFIED MAIL:+**

INTEGRITY FUNERAL SERVICE  
410 East Trudgeon  
Henryetta, OK 74437

INTEGRITY FUNERAL SERVICE, LLC  
410 East Trudgeon  
Henryetta, OK 74437

DAVID WESLEY VANMETER  
114020 South Highway 124  
Weleetka, OK 74880



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Tyler Stiles, MBA  
Executive Director

**BEFORE THE OKLAHOMA FUNERAL BOARD  
STATE OF OKLAHOMA**

**IN THE MATTER OF THE COMPLAINT  
AGAINST:**

**WILSON-LITTLE FUNERAL HOME, INC**

A Licensed Funeral Establishment,  
Establishment License # 1552ES  
3132 Tri City Ave  
Newcastle, OK 73065

**owned by:**

**WILSON-LITTLE FUNERAL, INC.**

2907 Sage CT  
Purcell, OK 73080

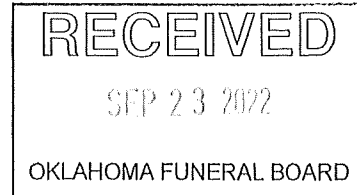
**MICHAEL TOLLE**

Licenses: 2891FD and 3276EM,  
Address: 2907 Sage CT  
Purcell, OK 73080

A Licensed Funeral Director and Embalmer  
and the Funeral Director in Charge at

**WILSON-LITTLE FUNERAL HOME,**

**Respondents.**



**Complaint No. 23-01**

**COMPLAINT AND NOTICE OF HEARING**

The State of Oklahoma, *ex rel.*, Oklahoma Funeral Board ("Board"), by and through Assistant Attorney General Kylie Cooper, files this Complaint and Notice of Hearing, alleging that the Respondents, WILSON-LITTLE FUNERAL HOME, INC, WILSON-LITTLE FUNERAL, INC., and MICHAEL TOLLE, have violated provisions of the State Funeral Services Licensing Act, 59 O.S. § 395.1 *et seq.* (the "Act"), and Rules of the Board, Oklahoma Administrative Code ("O.A.C.") Section 235:10-1-1 *et seq.* (the "Rules"), in the manner set forth below:

## **JURISDICTION**

1. Respondent WILSON-LITTLE FUNERAL HOME, INC (“Funeral Home”) is licensed by the Board, establishment license number 1552ES, and is located at 3132 Tri City Ave, Newcastle, OK 73065.

2. Respondent MICHAEL TOLLE (“Funeral Director in Charge” or “FDIC”) is licensed by the Board as a funeral director and embalmer, license numbers 2891FD and 3276EM, and at all relevant times was the Funeral Director in Charge at Funeral Home.

3. Respondent WILSON-LITTLE FUNERAL, INC. (“Owner”) is, and at all relevant times was, the owner of record for Funeral Home. Upon information and belief, Respondent MICHAEL TOLLE is the owner and registered agent for Respondent WILSON-LITTLE FUNERAL, INC.

4. The Board has jurisdiction over Respondents pursuant to 59 O.S. §§ 396.2a(9) and (11). *See also* 59 O.S. § 396.12f(F).

## **FACTUAL ALLEGATIONS**

5. On or about July 5, 2022, Board staff conducted an inspection of the Funeral Home and determined that there was a deficiency issue regarding caskets on display without a visible retail price.

6. On July 7, 2022, Board staff filed a complaint with the Board, alleging that Respondents had failed to display the retail price of caskets for sale in violation of 36 O.S. § 6127. The Board provided Respondents with the Notice of Complaint via E-Mail on July 7, 2022.

7. On July 8, 2022, Respondents filed their response to Complaint 23-01 with the Board. Respondents indicate that they had recently remodeled and misunderstood the requirements pursuant to the Oklahoma state statutes. Respondents did include photographs showing that there were now prices visible next to each casket.



8. By public vote during the meeting on August 11, 2022, the Board found probable cause to file a formal complaint against Respondents for the violations alleged herein.

9. The prosecution has sufficient evidence which, if presented to the Board at an evidentiary hearing, would constitute clear and convincing evidence of the alleged violations.

#### **ALLEGED CONCLUSIONS OF LAW**

10. Respondents violated 36 O.S. § 6127 by failing to have retail prices visible on caskets for sale. The relevant statute, 36 O.S. § 6127, provides:

Any organization or person offering for sale caskets or other articles of merchandise incidental to burial or funeral services shall prominently display thereon the retail price of said caskets, or other articles of merchandise

11. FDIC is “responsible for the legal and ethical operation of the [Funeral Home] and is accountable to the Board.” 59 O.S. § 396.2(12). Therefore, Respondent MICHAEL TOLLE, as the Funeral Director in Charge of the Funeral Home is also liable for the above violations.

12. Due to the above violations, Respondents are subject to disciplinary action by the Board. *See* 59 O.S. §§ 396.2a(9) and (11); *id.* at §§ 396.12c(A)(5) and (8); *id.* at § 396.12d; *id.* at § 396.12e.

#### **AUTHORIZED PENALTIES**

13. The Board is authorized to impose any of the following penalties for violations of the Act or Rules: (1) denial, revocation, suspension, or nonrenewal of license or certificate of apprenticeship; (2) administrative fines up to ten thousand dollars (\$10,000.00) per series of related violations<sup>1</sup>; (3) injunctive proceedings; and (4) other disciplinary action. 59 O.S. §§ 396.12c(5) and (8); *id.* at § 396.12c; *id.* at § 396.12d; *id.* at § 396.12e.

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<sup>1</sup> When determining the amount of an administrative penalty, the Board shall consider, but not be limited to:

the nature, circumstances and gravity of the violation and, with respect to the person or entity found to have committed the violation, the degree of culpability,

14. Further, the Board is authorized to “impose . . . as a condition of any adverse disciplinary action, the payment of costs expended by the Board in investigating and prosecuting the violation.” 59 O.S. § 396.12e(B). Costs may include, but are not limited to, “staff time, salary and travel expenses, [and] witness fees and attorney fees.” *Id.*

15. In lieu of prosecution, Respondents “may elect to surrender the license.” *Id.* at § 396.12e(D). However, should Respondents surrender their licenses, they “shall be forever barred from obtaining a reissuance of said license or certificate of apprenticeship.” *Id.*

### NOTICE OF HEARING

An **EVIDENTARY HEARING** will be held before the Board on **October 13, 2022 at 10:00 A.M.** Respondents may appear personally or through an attorney. If Respondents fail to appear, the hearing will be held in their absence. Respondents have the right to submit a written response, cross-examine witnesses, and present evidence on their behalf. *See* 75 O.S. §§ 309 and 310. If the Board decides, after considering all the evidence presented, that Respondents are in violation of any of the above-referenced laws, the Board may take any authorized disciplinary action it deems appropriate.

### MEETING PLACE:

#### **In-Person**

Office of Chief Medical Examiner  
1<sup>st</sup> Floor Conference Room  
921 N.E. 23rd Street  
Oklahoma City, OK 73105

#### **Videoconference**

<https://oklahomafuneralboard.mywebex.com/meet/Funeralboard>

The Board asks that only the Respondents use the video camera function.

#### **Telephone**

1-408-418-9388  
Access Code:  
1260612143

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the effect on ability of the person or entity to continue to do business and any show of good faith in attempting to achieve compliance with the provisions of the Funeral Services Licensing Act.

59 O.S. § 396.12e(C).

Instead of proceeding with the aforementioned hearing, the parties may present a **JOINT PROPOSED CONSENT ORDER** to the Board on the same date and time. *See* 75 O.S. § 309(E).

Respectfully submitted:

A handwritten signature in black ink that reads "Kylie Cooper". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

---

Kylie Cooper, OBA # 32758  
Assistant Attorney General  
Office of the Oklahoma Attorney General  
313 NE 21<sup>st</sup> Street  
Oklahoma City, OK 73105  
kylie.cooper@oag.ok.gov

Attorney for Oklahoma Funeral Board

**CERTIFICATE OF SERVICE**

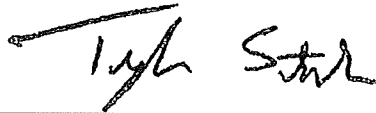
I hereby certify that on the 23<sup>rd</sup> day of September, 2022, a true and correct copy of the foregoing *Complaint and Notice of Hearing* was served either mailing by Certified Mail or by handing to a process server for service in person, as follows:

**BY CERTIFIED MAIL:**

WILSON-LITTLE FUNERAL HOME, INC  
3132 Tri City Ave  
Newcastle, OK 73065

WILSON-LITTLE FUNERAL, INC.  
2907 Sage CT  
Purcell, OK 73080

MICHAEL TOLLE  
2907 Sage CT  
Purcell, OK 73080

A handwritten signature in black ink, appearing to read "Tyler Stiles", is written over a horizontal line.

Tyler Stiles, MBA  
Executive Director

## **2023 REGULAR MEETING SCHEDULE**

Meetings convene at 10 AM the second Thursday of each month. Meeting agendas are posted to the Board's web site [www.ok.gov/funeral](http://www.ok.gov/funeral) in accordance with the Oklahoma Administrative Procedures Act.

**January 12, 2023**

**Office of Chief Medical Examiner - OKC  
921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor  
Oklahoma City, OK 73105**

**February 9, 2023**

**Office of Chief Medical Examiner - OKC  
921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor  
Oklahoma City, OK 73105**

**March 9, 2023**

**Office of Chief Medical Examiner - OKC  
921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor  
Oklahoma City, OK 73105**

**April 13, 2023**

**Office of Chief Medical Examiner - OKC  
921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor  
Oklahoma City, OK 73105**

**May 11, 2023**

**Office of Chief Medical Examiner - OKC  
921 N.E. 23<sup>rd</sup> Street  
Conference Room – 1<sup>st</sup> Floor  
Oklahoma City, OK 73105**

**June 8, 2023**

**University of Central Oklahoma  
Coyner Health Science Building, Room 104  
Edmond, OK 73034**

**July 13, 2023**  
**Office of Chief Medical Examiner - OKC**  
**921 N.E. 23<sup>rd</sup> Street**  
**Conference Room – 1<sup>st</sup> Floor**  
**Oklahoma City, OK 73105**

**August 10, 2023**  
**Office of Chief Medical Examiner - OKC**  
**921 N.E. 23<sup>rd</sup> Street**  
**Conference Room – 1<sup>st</sup> Floor**  
**Oklahoma City, OK 73105**

**September 14, 2023**  
**Office of Chief Medical Examiner - OKC**  
**921 N.E. 23<sup>rd</sup> Street**  
**Conference Room – 1<sup>st</sup> Floor**  
**Oklahoma City, OK 73105**

**October 12, 2023**  
**Office of Chief Medical Examiner - OKC**  
**921 N.E. 23<sup>rd</sup> Street**  
**Conference Room – 1<sup>st</sup> Floor**  
**Oklahoma City, OK 73105**

**November 9, 2023**  
**Office of Chief Medical Examiner - OKC**  
**921 N.E. 23<sup>rd</sup> Street**  
**Conference Room – 1<sup>st</sup> Floor**  
**Oklahoma City, OK 73105**

**December 14, 2023**  
**Office of Chief Medical Examiner - OKC**  
**921 N.E. 23<sup>rd</sup> Street**  
**Conference Room – 1<sup>st</sup> Floor**  
**Oklahoma City, OK 73105**

## 2022 Statute/Rule Change Suggestions

If you think these should be reflected in statutes but are listed as rules, let me know.

Additional education requirement removal (Rule Removal to mirror statute change)

Age requirement changes (Statute Change)

Crematory operator license (New Statute)

60-mile limit from residence to location for FDIC (Rule Change)

Disclosures: sub-contractors (New Rule)

Require certain disclosures be made via telephone, in person, in writing & online (New Rule)

Additional prohibitions on commercial embalming establishments (New Rule)

Require license verification for intrastate & interstate trade calls (New Rule)

Require use of cremation container (New Statute)

Require all-inclusive pricing for direct cremation (New Rule)

Administrative penalties & sanctions schedule (Rule Change)